

MODIBBO ADAMA UNIVERSITY OF TECHNOLOGY, YOLA

(OFFICE OF THE REGISTRAR)

INVITATION FOR PREQUALIFICATION AND TENDER/EXPRESSION OF INTEREST FOR THE SPECIAL PRESIDENTIAL NEEDS ASSESSMENT PROJECTS MODIBBO ADAMA UNIVERSITY OF TECHNOLOGY, YOLA

BACKGROUND

The Modibbo Adama University of Technology (MAUTECH) Yola wishes to execute some projects within its main campus in Yola. Interested contractors with the requisite technical and managerial capacity are hereby invited to submit as appropriate for the following:

TENDER SUBMISSIONS FOR:

Lot 1	Construction of Fire Service Station
Lot 2	Renovation of Old Department of Building
Lot 3	Renovation of Old Department of Agricultural and Environmental Engineering
Lot 4	Supply and Installation of Solar Systems
Lot 5	Production, Supply and Installation of Furniture and Fittings in Post-Graduate/Sabbatical/Transit Camp Building
Lot 6	Supply and Installation of Furniture and Equipment in Indoor Sports Complex
CONSULTANCY SERVICE FOR	
Lot 7	Management of MAUTECH Table Water Factory
Lot 8	Management of University Guest House

PROJECT DESCRIPTIONS:

The buildings (in each case) are designed as concrete framed structures on pad and strip foundations with reinforced concrete suspended slabs. Roof is 0.55mm long-span coloured aluminium corrugated roofing sheets on structural steel trusses with concrete slabs in some areas. Walls are made of hollow sandcrete blocks laid stretcher and concrete screen blocks in cement and sand (1:3) mortar. Doors are security entrance door complete with steel frame and ironmongery and solid core hardwood panel doors complete with frames and architraves. Windows are factory glazed powder coated aluminium casement and sliding windows with clear glass and steel burglar bars with louvers blades in aluminium jamb earners in some areas. Wall finishing includes cement and sand (1:3) rendering with emulsion and gloss paint generally externally and internally. Floors are finished with vitrified unglazed ceramic tiles and terrazzo in some areas. Ceiling finishes are acoustic suspended ceiling boards with emulsion paint on rendered soffits generally. Electrical Installations include lighting and power fittings and sockets which are all served with PVC insulated cables in G.I. conduits. Mechanical/plumbing installations are with UPVC pipes with all necessary fittings and sanitary appliances. Ventilation and A/C installations are wall mounted splits. The external works consists of paved walkways, kerbs and general landscaping external lighting and mains supply and storage in some cases.

Procurement of residential/administrative/sporting furnishing will be complete with kitchen equipment, gym equipment and outsource the management of its bottled water factory and the University guest house to experienced, competent and reliable manufactures, suppliers and service providers, in order to enhance patronage and optimize the capacity of the facilities.

The table water factory and the guesthouses are both within the main campus and situated appropriately. The water plant has existed for about 15years with production capacity of 800bags of sachet water and 2,400 bottles of water while the University Guest House has five chalets and 20 standard rooms fully air conditioned and complete with restaurant, 100kVA and 40kVA generators a borehole and outdoor relaxation space aside the parking areas.

ELIGIBILITY REQUIREMENTS

Intending Contractors are required to submit all of the under-listed verifiable documents in duplicates (photocopies as the case may be):

- (1) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;
- (2) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years (2015, 2016 & 2017) valid till 31 December, 2018;
- (3) Evidence of current Pension Compliance Certificate valid till 31 December, 2018;
- (4) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December. 2018;
- (5) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December, 2018;
- (6) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate issued by BPP;
- (7) List of equipment proposed for the project stating the current location of the equipment (Lot 1 -3)
- (8) Letter from bankers on the current financial standing of the organization.
- (9) Evidence of organization's annual tum-over of not less than N50Million each of the last three years (2015-2017) (Lot 1-3)
- (10) Memorandum and Articles of Association of the organization showing the current shareholding of the company.
- (11) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(12) Names and Abridged curriculum vitae of the key technical staff available for this project.

(13) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the MAUTECH or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder, that the company is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to effectively discharge their responsibility if engaged and to confirm that all information presented in its bid are true and correct in all particulars;

(14) Evidence of having an existing relationship (MOU) with a reliable and verifiable source, of solar panels, batteries and other specialized components (Lot 4 Only)

(15) Evidence of previous experience or current engagement in managing similar facilities (Lots 7 & 8)

(16) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No), and e-mail address The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm

COLLECTION OF TENDER DOCUMENTS

Interested companies/contractors are expected to pay the sum of N10,000.00 (ten thousand naira) only for each lots (1-6 only) being non-refundable Tender fee to TSA Account of Modibbo Adama University of Technology, Yola on Remita (www.remita.net) platform We advise such companies/contractors to visit Room B5, Bursary Department. Old Administrative Block, for further guidance.

Tender documents containing details of works can be obtained from the office of the Director, Physical Planning Unit Room J1, Central Administration Building, on presentation of evidence of payment of the prescribed Tender and Pre-qualification

fees. Interested firms for Consultancy Services (Lot 7 & 8) are not expected to make any payment until they are shortlisted for Request for Proposal (RfP)

SUBMISSION OF TENDER DOCUMENTS (LOTS 1-6)

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as 'Technical Bid' or Financial Bid . Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to:

The Registrar, Modibbo Adama University of Technology, Yola and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box (state the location of the box) **not later than 12:00 Noon Monday 29 October, 2018.**

SUBMISSION OF EXPRESSION OF INTEREST (LOTS 7 & 8)

Interested firms are to submit two (2) bound of Expression of Interest (EOI) documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed to The Registrar, Modibbo Adama University of Technology, Yola and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box (state the location of the box) **not later than 12.00 noon on Monday 8 October, 2018.**

OPENING OF EOI DOCUMENTS (LOTS 7 & 8)

The EOI documents will be opened immediately after the deadline for submission **at 12:00 noon on Monday 8 October, 2018** in the xxx Room, (state the address) in the presence of bidders or their representatives. Please, ensure that you sign the Bid Submission Register in the office of (state the position of the person, room and floor number and the office address), as the University will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Director, Physical Planning Unit, at the Administration Block of the University on e-mail xxx@xx.gov.ng

OPENING OF BID (LOTS 1 -6)

The technical bids will be opened immediately after the deadline for submission **12:00Noon Monday 29 October, 2018** in the xxx Room, (state the address) in the Presence of bidders or their representatives, while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of (state the position of the person, room and floor number and the office address), as the University will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Director, Physical Planning Unit, at the Administration Block of the University on e-mail xxx@xx.gov.ng

Note:

- (1) Late submission and unsigned documents will be rejected. By “signed”, we mean each page of Financial Bid(s) submission must carry the signature of the contractor.
- (2) Only those Pre-Qualified shall have their Financial Bids Opened. Those not pre-qualified shall have their Bids returned unopened.
- (3) Pre-Qualification should not be construed to be commitment on the part of the University for Contract Award or right of the Tenderers to make claims whatsoever and seek indemnity from the University, by virtue of responding to this advertisement.
- (4) Shortlisted bidders in Lots 7&8 will be invited to collect request for Proposal (RfP)
- (5) The university is not obliged to consider the lowest or indeed any tender, and Tenderers shall bear the costs associated with their tenders.
- (6) Tenderers are required to insert page number in their Pre-Qualification documents, failure to do so may result in disqualification.
- (7) For Further enquires, contact the Director, Physical Planning Unit, at the Administration Block of the University.

(8) Physical inspection of tender's office. Yard and some current project site(s) and equipment may be carried out if necessary without prior notice, Tenderers are therefore required to state clearly the address of their yard and where the items can be inspected.

SIGNED

HALIMA BALA MOHAMMED

REGISTRAR

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